



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVT. DEGREE COLLEGE FOR WOMEN, BARAMULLAH, KMR.
Name of the head of the Institution		Fahmida Bano
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01952234985
Mobile no.		9419033246
Registered Email		wcbramulla@gmail.com
Alternate Email		loneali33@gmail.com
Address		Opposite State Bank of India, Baramulla
City/Town		BARAMULLA
State/UT		Jammu And Kashmir
Pincode		193101

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Ali Mohd Lone
Phone no/Alternate Phone no.	07006422370
Mobile no.	7006422370
Registered Email	wcbramulla@gmail.com
Alternate Email	loneali33@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.gdcwbla.edu.in/IOACFiles/ef069677-791b-493c-89e5-fbfb863a8138.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gdcwbla.edu.in/IOACFiles/7e7c6e92-e31f-4291-9ef2-967570550c42.pdf

5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	C	1.94	2018	27-Mar-2018	27-Mar-2024

6. Date of Establishment of IQAC	10-Mar-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Organised orientation program for Local fund employees	18-Jun-2019 2	20
Organised orientation program for non-teaching staff	20-May-2019 2	19
Organised orientation program for contractual teaching staff	04-Apr-2019 2	50
Meetings with faculty to ensure use of ICT	01-Apr-2019 30	74
Collected Feedback from stakeholders	02-Dec-2019 30	1200
Faculty meetings to organize Field projects, certificate and diploma courses	05-Apr-2019 10	74
National workshop on LOCF	17-Mar-2020 01	374
National Seminar on ICT	18-Mar-2020 01	345
Meetings with faculty to ensure signing of MOU's with industrial partners	09-May-2019 6	74

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CAPEX	State	2019 365	141.56

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

35

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<ul style="list-style-type: none"> • IQAC assisted students in their academic activities by providing study material related to both joboriented programmes as well as higher academic studies. • IQAC sought regular feedback from all stakeholders including students, external experts and alumni about the improvements required in teaching learning process. • IQAC in collaboration with career counselling cell assisted students through various Student centric services viz. guest lectures by experts from entrepreneurship institutes, participation in job fair (Careerfest), Financial assistance from various agencies, and extension lectures. • IQAC in collaboration with college career counselling cell organised admission cum counselling programme for outgoing students with Alpine group of colleges Dehradun. • IQAC organized postgraduation entrance coaching for students in various subjects in the college to increase student progression to higher education. • IQAC in collaboration with Department of Psychology organised National workshop on "Learning Outcome Based Curriculum Framework (LOCF). • IQAC in collaboration with Department of Psychology organised National Seminar on "Information Technology (ICT)". 	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
? Submission of DPR of Science Block to Department of Higher Education for Approval.	DPR was approved and work on construction of phaseI started
? Orientation program for contractual faculty regarding CBCS scheme	Successfully conducted
? Interaction with 1st year students regarding CBCS scheme	Successfully conducted
? Organizing certificate courses in BTC (Cutting Tailoring, Tilla work, etc), DIC (Carpet weaving and Namdah making), Food Technology and Food Processing (Pickle making and value addition)	Organized successfully
? Collection of feedback from students, parents and alumni	Collected, evaluated and discussed with faculty for improvement
? Organizing computer literacy Program for students and non-teaching employees	Organized successfully
? Distribution of financial Aid to students	Students were provided financial assistance

? Counselling and Placement program for students	Organized successfully
? Organizing field project, field visits and internships	Organized successfully
? Celebration of environmental week	Organized successfully
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Advisory Committee	20-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	27-Mar-2019
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	16-Apr-2020
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Effective delivery of curriculum is top most priority of the college Administration. The college strictly follows the curriculum prescribed by the affiliating University, University of Kashmir, Srinagar. Faculty members of the different colleges affiliated with the University of Kashmir work as members of the Board of Studies to contribute towards the development of curriculum. Effective curriculum delivery is achieved by the college in a systematic and strategic transparent mechanism. Preparation and circulation of academic calendar ? The college IQAC in consultation with the faculty of all the departments prepares academic calendar, uploads it on college website and shares it with the department heads so that it is rigorously executed. ? All the Department Heads conduct meetings with the concerned faculty to plan for execution of the academic calendar, distribute workload, tutorials, conduct of internal assessments, Field project and subject tours. ? Effective implementation of the academic calendar is monitored by the principal through

formal meetings with Department Heads and by IQAC through feedback forms. Preparation of Time- Table ? General time table is prepared by the college Time Table committee that is uploaded on website and shared with the HoD's. ? All the HOD's prepare departmental time tables by name of the faculty. ? Time Tables are uploaded on college website, displayed on notice boards and shared in student whatsapp groups. ? Syllabus of the Affiliating University is shared with the students by the concerned faculty members. Teaching Plan and Teaching Diary ? All the faculty members prepare their teaching plans at the onset of academic session. ? The college IQAC assesses delivery of curriculum through periodic meetings with the Department Heads. ? Remedial classes and practical are arranged by the IQAC when need arises. ? Students are encouraged to use college library, book bank facility and browsing centre. Teaching Aids ? Different teaching aids including, specimens, maps, charts and models are used by the faculty to make effective delivery of curriculum. ? Teaching faculty uses various methods such as group discussions, organises quiz competitions, seminars and case study to make teaching effective. ? Overhead projectors, Power point presentations, computers, LCD projectors, Edusat-facility, Interactive boards are routinely used by the teaching faculty. ? Students are provided study material, E-content, notes and question banks. ? The IQAC organises subject tours, Field projects, industrial visits and certificate courses. ? Departments also organise guidance programs through alumni, Guest lectures and Expert lectures for effective curriculum delivery. Teacher support ? The IQAC encourages faculty to apply for research funding, participate in conferences, workshops, seminars, orientation and refresher courses to update their knowledge. ? Faculty is also encouraged to attend BOS meetings and workshops on syllabus restructuring. Feedback ? The IQAC collects feedback from students, parents, alumni and faculty and analyses it. ? Remedial classes are organised for the slow learners whereas advanced learners are provided with study material, encouraged to participate in various co-curricular activities and career-oriented programmes. ? Internal assessments, presentations, group discussion and university examination are used evaluate the curriculum transaction.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Diploma in Carpet Weaving and Namdah Making	01/04/2019	365	Nil	Skill development
Making of Nestle Products	Nil	01/10/2019	30	Focus on employability	Nil
Making of Nestle Products	Nil	01/11/2019	30	Focus on employability	Nil
Basic Office and Data Analysis	Nil	01/11/2019	30	Focus on employability	Nil
Harvesting of solar energy	Nil	04/04/2019	30	Nil	Skill development

Cutting Tailoring	Nil	01/04/2019	90	Nil	Skill development
Tilla-work	Nil	01/04/2019	90	Nil	Skill development
MS office and Excel	Nil	01/05/2019	30	Focus on employability	Nil
Certificate course in Namdah making	Nil	15/05/2019	90	Nil	Skill development
Spoken English	Nil	01/04/2019	90	Focus on employability	Nil
Certificate course crewl work	Nil	01/04/2019	90	Nil	Skill development
Certificate course in Food storage and Food preservation	Nil	01/04/2019	90	Nil	Skill development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Home Science	01/04/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Home Science	01/04/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1226	15

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skill Development	15/11/2019	180
Diploma in Carpet Weaving and Namdah Making	01/04/2019	15
Basic Office and Data Analysis	01/11/2019	280
Cutting and Tailoring	01/04/2019	139

Tilla-work	01/04/2019	2
Certificate course in Namdah making	15/05/2019	180
MS office and Excel	01/05/2019	520
Certificate course in Spoken English	01/04/2019	300
Tele Accounting	10/05/2019	29
ITR Filing	10/06/2019	29
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Cosmetics and Perfumes (Chemistry)	135
BSc	Insects/ Aves general general characters	132
BSc	Physics (Electro statistics)	150
BSc	Growing Medicinal Plants on large scale	95
BCA	Computer Application	6
BA	Archeological survey of Historical Places	160
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback plays an important role in determining the effectiveness of curriculum delivery. The college IQAC designs feedback forms for all the stakeholders including, students, alumni, parents, teachers, etc. Feedback is collected from the students of all the streams and semesters on different teaching/learning aspects and analysed by the members of IQAC. The feedback collected from the students is comprised of 21 points based on curriculum delivery and understanding. Report of the feedback is first discussed with the principal and then shared with the Head of the departments. The faculty members are informed to take corrective measures and arrange remedial classes, if required. To analyse the course and program understanding by students' feedback is collected at the end of course. Feedback regarding availability of the infrastructural facilities is usually collected from the outgoing (6th sems) students.</p>

Improvement in infrastructural facilities is made based on the feedback collected. Parent-teacher meets are conducted to collect the feedback from parents on courses offered in the college and introduction of new courses, if required. Alumni feedback is collected on improvement in curriculum and creation of more student centric facilities. Suggestions of the alumni regarding improvement in curriculum is discussed with the members of BOS. Faculty feedback is collected to examine if revision and up-gradation of the syllabus is required. Revision and up-gradation of the syllabus, if required is convened to the members of BOS. Feedback from the employers is collected to assess whether the curriculum is useful or not. Feedback is also collected by the library staff from students and alumni. The feedback is discussed with the library committee for improvement and library up-gradation. Suggestion boxes are also installed at various places in the college so that suggestions and grievances are put in by the stakeholders. The college has also created an email id for receiving feedback and grievances from the stakeholders. Improvement and corrective measures are taken based on the feedback collected from the stakeholders through emails.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Bachelors in Home Science	24	24	24
BCom	Bachelors in Commerce	84	84	84
BCA	Bachelors in Computer Applications	21	21	21
BA	Bachelors in Arts	2703	2703	2703
BSc	Bachelors in Science (Medical & Non-Medical)	579	579	579

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3411	0	83	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
83	83	16	20	1	15
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a well devised student mentoring system in place. Each year 30-35 students are assigned to every faculty member who acts as their mentor during entire duration of the programme. Mentoring system in the colleges aims for: i) Facilitating the relationship between teacher and students. ii) Improving the academic performance and attendance of the students. iii) Decreasing the dropout ratio of the students. iv) Promoting the student discipline. v) Keeping record of the student's regularity and performance for sharing with the parents. In the college interaction between mentor and mentees is held periodically to discuss completion of syllabus, identify strengths / weakness of mentees, chalk out future action plan and follow up the entire process. Mentor plays an important role to motivate the mentees for participation in internships, field projects, counselling programmes, sports activities, NSS programmes, cultural activities, debates, competitions, placement programmes and competitive activities. Mentor also takes care of academic performance, college attendance, financial assistance (if required) and health issues of the mentees. Remedial classes and special counselling programmes are also arranged by the mentors for mentees following discussion with faculties and department heads, if need arises. Many critical issues of the mentees including broken family problem, poor family background and specially-abled students are tackled during the 1st and 2nd semesters. The students of 1st and 2nd semesters are guided to use the college library, online resources and browsing centre. Rules and regulations for joining NSS and NCC are explained to the mentees by the mentor during 1st and 2nd semesters. Mentees are informed about Choice Based Credit System (CBCS) and pattern of examination in the 1st semester. Information is given to the mentees about various lab specific Do's and Dont's. During 3rd and 4th semesters mentees are guided for personal care. Mentees are given information about career options available to them in opted subject combinations. The outgoing students (5th and 6th semester) are provided guidance regarding placement options and educational institutions available for higher studies. At this stage main focus of the mentor is career advancement of the mentee such as self-employment, entrepreneurship development, opportunities, morale, honesty and integrity required for career growth. Three main advantages of the mentor-mentee system are as follows: I. It has been observed that mentoring system causes a significant increase in percentage of attendance of the students. II. Ratio of dropouts mainly due to financial implications, issues of broken families and educational backwardness of the families decreases to a greater extent. III. Student-teacher relationship improves markedly by mentoring system because of direct mentor- mentee communication.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3411	83	1 : 41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
53	26	0	59	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Ali Mohd Lone	Assistant Professor	Young Scientist Award
2019	Dr. Tariq Ahmad Bhat	Associate Professor	Nominated Member of University Council

2019	Dr. Fehmida Bano	Principal	Nominated Member of University Council
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Nill	5TH (Batch 2016)	11/01/2020	14/03/2020
BCom	Nill	5TH (Batch 2016)	11/01/2020	14/03/2020
BA	Nill	5TH (Batch 2016)	11/01/2020	14/03/2020
BCA	Nill	5TH (Batch 2016)	11/01/2020	14/03/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to University of Kashmir, Srinagar and follows the evaluation structure as adopted by the said university. Continuous internal evaluation (CIE) makes an important part of the student assessment at the college level. The college has a well-organized system in place to check the student learning outcomes so that slow-learners may be granted extra attention and care while as the above average students are encouraged to go for higher studies or prepare for competitive examinations organized by the union/ state public service commissions and other recruiting agencies. The college has a rich repository of books for competitive examinations and study materials for such students in the library. Formative and summative assessment to measure student achievement is performed using various approaches prior to analysis of the grades obtained in the final examination. After completion of every unit, regular class tests are conducted by the subject teachers to examine the students' learning outcomes. Assignments are given on supplementary topics to inculcate the habit of self-learning and problem solving among the students. Group discussion on selected topics is a routine matter in social sciences and arts where students are given ample chance to express their views on the subject and come up with novel ideas. Teachers of the college actively participate in setting up of the university examination and external practical examination question papers. All the teacher are engaged in supervision of the examination conducted by the affiliating university. One of the faculty members is designated as the examination coordinator who along with assisting staff serves as custodian of the examination material. Most of the faculty members of the college serve as evaluators to check the examination papers for the affiliating university. The college faculty also participates in the design and development of curriculum for Add-on, diploma and certificate courses. Principal and one of the senior faculty members of the college are the members of university council. The college implements the following measures for continuous assessment of the students: i) To ensure transparency and smooth mode, the college has put in place a centralized internal examination system. ii) Date sheet for the conduct of internal examination is prepared in view of

the university notification and academic calendar. iii) In the college, examination committee is constituted so that internal/ external examinations and other assessments are effectively conducted. iv) Question papers are set for internal examinations according to the syllabus giving proper weightage to each unit. v) Continuous assessments give due credit to attendance, general behavior, home assignments, power point presentations and field projects of the students. vi) Examination committee ensures that results of all internal examinations are declared within minimum possible time. vii) Grievances of the students (if any) regarding awards of the internal assessments are resolved by teacher-student interaction.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar of the Affiliating university is followed strictly by the institution during entire academic session. In addition, Internal Quality Assurance Cell (IQAC) and Academic Affairs Committee of the college prepares institutional academic calendar at the beginning of academic session. Schedule for classwork, internal assessments, practical examinations and subject tours is mentioned in the academic calendar. Tentative date for admission to various semesters, different scholarships schemes and celebration of environmental week are also given in the academic calendar. The calendar also displays date for organizing certificate courses in Boutique Technology Centre, Design and Innovation Centre, literacy program for students and non-teaching employees and Counselling and Placement program for students. Date of organizing alumni meets, parent meets, outreach programs, sports activities, inter college speech competition and organizing coaching for competitive exams is also included in the academic calendar. It includes date of organizing "Display your talent" program, organizing subject tours, organizing sports activities, celebration of Mahatma Gandhi Birthday, Sheik Ul Alam day, Guru Gobind birthday, Human Right's Day and Aids Days. Date of meetings with class representatives, non-teaching staff, organizing NSS out-reach programs, organizing national and international events, seminars, workshops, conferences, and preparation of AQAR. All the internal assessment/ examinations are conducted strictly on the dates mentioned in the academic calendar. Immediately after conduct of every examination, the committee fixes the date for submission of awards. Date for re-evaluation of the answer books is communicated to the interested students. Setting up of the last date for submission of awards has been very fruitful to declare the results within stipulated time period. Principal of the college is the only authority to incorporate minor changes in the academic calendar if any activity/ event can't be conducted at the specified date in view of the unforeseen circumstances.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdcwbla.edu.in/IQACFiles/f172a9a3-3588-4644-9524-c504e0833d17.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Bachelors in Arts	539	332	61.59
Nill	BCA	Bachelors	4	4	100

		in Computer Applications			
Nil	BCom	Bachelors in Commerce	22	21	95.4
Nil	BSc	Bachelors in Science	83	60	72.28
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gdcwbla.edu.in/IOACFiles/7aabe98c-c285-4d53-a198-255c5a7cbb96.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Introduction to Intellectual Property Rights (IPR)	IQAC	20/11/2019
Features of IPR	IQAC	23/11/2019
How to file Indian Patent	IQAC	26/11/2019
Seminar on entrepreneurship development	Commerce	10/04/2019
Workshop on preservation and Processing of Local Food Items	Botany	22/06/2019
Seminar on Economic Development through Financial Inclusion	Economics	19/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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Design and Innovation Center	Design and Innovation Center	Central University of Kashmir	Kashmiri Handicrafts	Handicraft designing	01/04/2019
Boutique Technology Center	Boutique Technology Center	Department of Higher Education	Fashion designing	Tilla-work/ Sozni/ Cutting and Tailoring	01/04/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	1	6.2
International	Botany	1	4.8
International	Computer Sciences	1	0
International	Computer Sciences	1	6.3
International	Political Science	1	3.2
International	Political Science	1	4.2
International	Urdu	1	2
National	Chemistry	1	4.8
International	Chemistry	1	1.6
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Environmental Studies (Book Chapter)	1
Political Science (Book Chapter)	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Fly-Ash Pollution Modulates	Vaseem Raja	Plants	2019	6	Department of Botany,	6

Growth, Biochemical Attributes, Antioxidant Activity and Gene Expression in <i>Pithecellobium Dulce</i> (Roxb) Benth					Govt. College for Women, Baramulla 193101, Jammu and Kashmir, India	
24-Epibrassinolide (EBR) Confers Tolerance against NaCl Stress in Soybean Plants by Up-Regulating Antioxidant System, Ascorbate-Glutathione Cycle, and Glyoxalase System	Vaseem Raja	Biomolecules	2019	42	Department of Botany, Govt. College for Women, Baramulla-193101, Jammu and Kashmir, India	42
Hybrid Heart Diseases Prediction Model using Data Mining Techniques	Irshad Ahmad Mir	International Journal of Scientific Research in Computer Science Applications and Management Studies	2019	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	0	85	1	0
Presented papers	0	24	1	0
Resource persons	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Environmental Protection and cleanliness	NSS and Eco-club	20	1230
National Voters Day	NSS and Political Science Department	7	230
Blood Donation	NSS	12	60
Yoga Day	Physical Education Department	11	76
Aids Day	NSS and Zoology Department	8	410
Tree Plantation drives	NSS, Botany Department and Forest Department	43	420
Inspection of Anganwari centers	District Administration and College Faculty	8	0
Inspection of Schools in far flung areas	District Administration and College Faculty	8	0
Tuberculosis Awareness Program	NSS and Zoology Department	14	480
Education Awareness Program	Career Counselling cell, NSS and Alpine group of institution Dehradun	10	800

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issue	Women Development Cell	Women Empowerment	10	800
Gender Issue	Political Science Department	Seminar on Gender Sensitization	24	300
Gender Issue	English Department	Concept of Feminism in post Independence Period	3	450
Swachh Bharat	NSS	Segregation of waste	3	400
Swachh Bharat	NSS	De-weeding of local water bodies	3	800
Swachh Bharat	NSS	De-weeding of Flowering Beds at Ecopark	3	430
Swachh Bharat	NSS	Cleanliness Drives	3	1200
Swachh Bharat	NSS	Dignity of Labor	3	300
Swachh Bharat	NSS	Swachh Bharat Summer Internship Program	3	300
Swachh Bharat	NSS	Awareness program to enhance standard of living	3	300
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Teacher training (education)	480	Self-financed	30
Extraction of essential oils for perfumery	132	Self-financed	30
Food Preservation and Food Processing	139	Self-financed	30
Making of Nestle	30	Self-financed	30

products			
Harvesting of Solar Energy	30	Self-financed	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training	Stitching/ Embroidery/ Sozni-work	ITI Baramulla	01/04/2019	31/03/2020	Nil
teacher training	teaching practice	MTM College of Education, Baramulla	01/04/2019	31/03/2020	Nil
teacher training	teaching practice	Poineer College of Education, Patten	01/04/2019	31/03/2020	Nil
project work	Harvesting of solar energy	SP college, Srinagar	04/04/2019	31/03/2020	Nil
teacher training	teaching practice	Sheikh-Ul-Alam College of Education Kupwara	01/04/2019	31/03/2020	Nil
Project work	Perfumery/ Cosmetics	Field station of IIIM Jammu	01/04/2019	31/03/2020	Nil
Skill Course	Food processing/ Preservation	Horticulture Department	01/04/2019	31/03/2020	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MTM College of Education, Baramulla	01/05/2019	Teacher training	297
Poineer College of Education, Patten	10/04/2019	Teacher training	320
SP college,	Nil	Harvesting of	23

Srinagar		solar energy	
Sheikh-Ul-Alam College of Education Kupwara	13/04/2019	Teacher training	287
ITI Baramulla	09/05/2019	Cutting tailoring, tilla- work	139
Medicinal Plant field Station	Nill	Processing of Medicinal plants	132
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
98.7	95.63

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Laboratories	Newly Added
Laboratories	Existing
Class rooms	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0 ILMS	Fully	SOUL 2.0 ILMS	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2480	Nill	592	Nill	3072	Nill
Reference Books	7500	Nill	0	Nill	7500	Nill
e-Books	699500	Nill	0	Nill	699500	Nill
Journals	0	Nill	0	Nill	0	Nill
e-Journals	6000	Nill	0	Nill	6000	Nill

Digital Database	1	Nil	0	Nil	1	Nil
CD & Video	0	Nil	0	Nil	0	Nil
Library Automation	1	Nil	0	Nil	1	Nil
Weeding (hard & soft)	577	Nil	0	Nil	577	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Not applicable	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	128	0	0	0	0	0	0	0	0
Added	19	0	0	0	0	0	0	0	0
Total	147	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

500 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
College E-content Development Facility	http://www.gdcwbla.edu.in/IOACFiles/5ec24ee5-0086-476b-815a-a12727e04f2f.pdf

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
39.96	39.92	98.7	95.63

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The various departments of this institution have been provided with adequate human resource to fully utilize and maintain the infrastructural facilities available. Each department of the college follows strict time-table to make sure that adequate time is provided to students to fully utilize the facilities available in the laboratories. Each laboratory of the college is well equipped to cater the needs of students and faculty. The laboratory technicians and assistants are well trained to take care of the facilities available and ensure its maintenance too. The college has employed well trained computer professionals who regularly check the computers and other electronic equipment's in the laboratories to ensure hassle free work there. The central library of this institution is manned by the professionals who are hired through various state recruitment boards. In order to ensure that the various facilities available in the library are used to the fullest, it has been mandated upon the students to visit the library at least three days a week. The sports department of the college offers various facilities pertaining to different sports activities like cricket, badminton, volley ball, basketball, etc. besides this, the physical training instructors are there to train students in these areas and also look after the maintenance of this infrastructure.

<http://www.gdcwbla.edu.in/IQACFiles/8c091955-6614-4a71-9b02-c37a84d8ac86.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College financial Aid	287	382800
Financial Support from Other Sources			
a) National	Post-matric (OBC), Minority Affairs, Merit-cum meanin, Pahari speaking	1590	11479000
b) International	Not applicable	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	01/04/2019	3400	All faculty
Yoga	08/05/2019	164	Department of Physical education
Language lab	01/04/2019	300	Department of English
Remedial coaching	02/12/2019	1187	Academic Affairs Committee/ Iqac
Soft skill	15/11/2019	480	Career

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Coaching for University PG Exam	630	630	298	298
2019	Coaching for SSRB Examination	700	300	30	30
2019	Guidance and Counselling	0	380	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
23	23	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Not applicable	0	0	Nil	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	298	BA, BSc, B.Com, BVA	Nil	Kashmir University, NIT, Central University, Islamia College, Cluster UniversityCh	Post-graduation

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College road Race	College level	200
Tug of War	College level	140
Table tennis	college level	30
Hand Ball coaching Camp	College level	160
Hockey coaching camp	college level	102
Felicitation of sports students	College level	7
Volley Ball tournament	College level	84
Carom tournament	College level	30
Chess tournament	College level	20
Badminton tournament	College level	50
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Kashmiri Solo Singing Award	National	Nil	1	Nil	Ms. Rukhsana (3rd Sem)
2019	Bait-Bazi Award	National	Nil	2	Nil	Ms. Maroof Masoodi, Ms. Bisma, Ms. Shafia Jan. Ms. qURAT-UL AIN
2019	Award in Naat Competition	National	Nil	1	Nil	Ms. Rukhsana
2019	Atheletic meet Award	National	1	Nil	Nil	Azmat mohi ud din
2019	Selected	National	2	Nil	Nil	Shaista,

	for inter-University Volley Ball					Zainab
2019	Interuniversity Cricket tournament at Gujrat	National	2	Nill	Nill	Insha Javid, Bilquees
2019	Kurukshetra-Interuniversity Volley ball tournament	National	2	Nill	Nill	Shaista Mohammad, Zainab Qadir
2020	Fit India Cyclothan (Volley ball Championship)	National	1	Nill	Nill	Rabia
2019	Fit India Cyclothan (Volley ball Championship)	National	1	Nill	Nill	Saima Riyaz
Nill	Selected for inter state Kho-Kho	National	1	Nill	Nill	Azmat Mohi-ud Din
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an academic affairs committee, wherein students represent, participate and highlight their issues related to academic affairs. By strengthening the academic aspect, the institution will function efficiently and effectively. The institution has achieved high degree of efficiency by the installation of computers at various important places like browsing centre, library and smart classrooms and in departments. The administrative activities and other related information is being displayed at digital notice boards at centrally located places. Through this better management, the students get more motivation to participate and receive the redressal of their primary concerns and issues. For the betterment of students, the institutions provides them learning opportunities in a variety of ways through teachers in the classrooms, books in the libraries, experimental facilities in laboratory, interactions with other students in seminars, tutorials, group projects etc. The institution has a career counselling cell where the students participate and address their issues related to higher studies or placement. The advice and support provided by career counsellors help the students to manage their journey through life, learning and work changes. The students are assisted to develop their own career management competencies. The institution has designed and balanced co curricular activities with academic curriculum so that every student gets to learn beyond subjects. These activities enhance social and intellectual skills,

moral values, personality progress and character appeal in students. Cultural events, literary activities, classroom, library and lab activities function in a routine manner. The participation in indoor games, gymnastics and meditation has improved the physical fitness and mental health of students and they are relieved from academic stress. Group activities help our students to develop leadership skills, team work and coordination skills. The institution prioritises co curricular activities as they are part of the academics and makes teaching and learning experience exciting for both students as well as teachers. The students learn better through classroom activities like debates, quizzes, recitation and academic games. For all around development of the students, co curricular activities with academics are prime and essential.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings are conducted regularly with Alumni of the college to get feedback regarding curriculum applicability and facilities available. Alumni also interacted with the NAAC peer team and representatives from the department of Higher Education, JK. They highlight various issues and requirements of the college in meetings with the higher ups.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college practices decentralization of powers and participative management using different committees that are constituted at the beginning of each academic session. Institutions achieve success because of the collective effort from all the stakeholders who work for accomplishment of the vision and mission of the institution. From the level of Commissioner Secretary to students, all the stakeholders have a vital role to play in the development and progress of the institution. Collective involvement of all the stakeholders in cooperative manner helps to devise and effectively implement the policies pertaining to academic and administrative affairs through different committees and bodies.

Decentralization is the main focus of institution by providing equal opportunity to all the stakeholders to work for progress and development of the institution. Department of Higher Education, Government of Jammu and Kashmir provides funds to the college for the creation, augmentation of infrastructure, maintenance and up-gradation of laboratories and development of student centric facilities to fulfil the required needs for quality education. Funding is provided for all the amenities for the teaching faculty, nonteaching staff and students. The funds are judiciously used by the principal to carry out various activities and provide facilities to the teaching and non-teaching staff so that goals are achieved successfully. Principal in consultation with College Advisory committee and IQAC identifies developments that are to be made in the institution. All the items that are to be purchased are referred to the college

purchase committee who procures these items following the codal formalities. Developmental works are referred to the College Asset Maintenance / Development Committee who consult RB department to complete the works.

1. Principal Level The Principal in consultation with the members of different committees plans and implements different academic, administrative and related policies.
2. Faculty level Faculty members are given representation in various committees/cells nominated by the principal. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members.
3. Students Level For the development of students, various student cells and clubs are established at college level.
4. Non-Teaching Staff Level Non-teaching staffs also represents in the governing body and the IQAC. Suggestion of nonteaching staff are considered while framing policies or taking important decisions.
5. Alumni Level Meetings are held with the alumni to seek suggestion for college development and curriculum development.
6. Parent level Meetings are held with the parent to seek suggestion for college development and curriculum development.

Participative Management The college strictly implements the culture of participative management at different levels: Strategic level Head of the institution, IQAC and Advisory committee frame guidelines, rule regulations for implementation of admission, examination, grievance redressal, utilization of funds and creation of student centric facilities polices of the affiliating university and Government of Jammu and Kashmir. Functional level Faculty of the college, shares knowledge with each other, with students and non-teaching staff. Operational level Faculty members, non-teaching-staff and students join hands with the principal to execute various project.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Quality research having industrial/ pharmaceutical and classroom-teaching applications is the aim of the college. Addressing global issues through research and development is the focus of the institution. The college encourages all the faculty members to apply for research funding, carry out research work, publish papers and participate in conferences, workshops, seminars and faculty development programs. The faculty members are encouraged to collaborate with the institutions of national and international level for research activities. The faculty members published many international and national research papers, book chapters, presented papers and participated in conferences during the academic session.
Library, ICT and Physical Infrastructure / Instrumentation	The college library has a separate building with spacious textbook, reference, reading hall and browsing

Centre. The library is fully automated using SOUL 2.0 ILMS. More than 20,000 books related to courses taught and around 7000 books for competitive exams and other subjects are available in library. E-resources are subscribed, OPAC facility and barcode-based circulation is practised. The college campus is free Wi-Fi enabled. There is a smart classroom, edusat room, browsing centre, computer laboratories and LCD's installed in classrooms. Departments/ Centres are provided with desktops, laptops, overhead/ slide projectors, printers, xerox machines, scanners, pen-drives and latest instrumentation for laboratories. There are nine buildings in the college campus spread over an area of 37 kanals of land.

Curriculum Development

Although the college does not have the freedom to develop its own curriculum as it is affiliated with the University of Kashmir, Srinagar. However, the college Principal and one of the senior faculty are the members of University Council. Moreover, many faculty members of the college are directly or indirectly part of the curriculum development process: either as members of boards of studies, or as experts involved in devising or preparing study materials. Faculty from the college also submits feedback and suggestions to the affiliating university about the curriculum design according to present requirements and demand.

Teaching and Learning

The aim of the college is effective delivery of curriculum through a well devised and documented process. To achieve this aim, academic calendar and general time tables are prepared at the beginning of the session, the same is updated on website and shared with all the stakeholder. Department Heads conduct meetings with the faculty to distribute workload so the desired goals are achieved in time-bound manner. Teachers use various ICT tools and E-resources to make teaching-learning process more effective. Moreover, certificate courses, filed projects, special lectures, seminars, workshops, debates, quizzes and competitions are organized for effective teaching-learning process.

<p>Examination and Evaluation</p>	<p>Students are prepared for the end semester examination of affiliating university according to the prescribed syllabus (CBCS scheme). The end semester examinations are held as per the date sheet of university of Kashmir, Srinagar. However, continuous internal assessments are made by the college faculty in the form of class tests, internal examinations, power point presentations, assignments, tutorials, debates, quizzes, competitions and group discussions. College faculty supervises the university examinations, evaluates answer books and conducts internal/practical examinations. Students are evaluated based in internals based on attendance, class performance, discipline, assignments completed, etc.</p>
<p>Human Resource Management</p>	<p>Teaching staff, non-teaching staff and students of the college are always encouraged to update themselves as per the demands of globalization. The teaching faculty is encouraged to conduct research work, participate in conferences/ workshops/ faculty development programs, refresher/ orientations courses and organise various events for sharing research outcomes. Faculty without Ph.D is encourages to apply FIP schemes to complete the doctorate degree. Non-teaching staff is encouraged for certificate courses in computer applications. Students are given training in Boutiques Technology, Design and Innovations centers, BCA labs, Language Lab, Food Technology lab and laboratories of other reputed institutions in addition to their own courses.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college is making efforts to establish collaborations with industrial sector so that skill development of the students is combined with entrepreneurship. In this direction, department of Home Science and Botany organised training program for the students at Department of Horticulture, Jammu and Kashmir (division Sopore). The students of chemistry carried out field project in extraction of lavender oil at yarikhah Field station of Indian Institute of Integrative Medicine, Jammu. MOU was signed with ITI Baramulla to facilitate</p>

the trainees of the Boutique Technology Centre to access facilities of the institute. MOU's were also signed with the B.ed Colleges to train the of Education Department in teaching skills. Students of Zoology department and Economics are provided training in Sericulture Department and Silk factory of Jammu and Kashmir Government. MOU was also signed by Physics Department with SP College Srinagar for field project in Harvesting Solar Energy. Training programs were also conducted in collaborations with Nestle India by Home Science Department.

Admission of Students

College publishes its admission notice for admission to BA/ B.Sc./ BCA/ B.Com/ Home Science streams immediately after the notification of affiliating University. The Admission Committee consists of many faculty members, few non-teaching staff members and a trained IT person deputed by the affiliating university who work tirelessly to ensure fair and hassle-free admission process. The entire process of admission in the college is online. Students can download brochure from the college website, choose subject combination, and register on Kashmir university website. However, Admission committee organises counselling sessions for the students in collaboration with the Career Counselling Committee to explain CBCS scheme and facilitate them to choose proper subject combination.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>College website, email id, WhatsApp and face book page are used for implementation of e-governance in the field of planning and development. Vision and mission of the college, academic calendar, time table, notifications, E-content, faculty and facilities available in the institution are uploaded on the website. All the communications with Govt. of Jammu and Kashmir including, submission of action plan, Budget, requirement of faculty and submission of DPR are made through emails. Funds are transferred to the college on BEAMS account and all purchases are made online through GEM portal. Information to the students is</p>

	circulated through college face book page, in WhatsApp groups and on website.
Administration	All the communications with the teaching faculty, non-teaching staff and Department of Higher Education, Govt. of Jammu and Kashmir are made through email and WhatsApp. Notices are uploaded on college website and college campus is wifi enabled. CCTV cameras are installed at different places in the college to monitor all the activities. Attendance of the employees is recorded using the biometric system. Parents are informed about behaviour of their wards through emails.
Finance and Accounts	Students deposit college as well as university fee through online mode into the concerned accounts. Salary of the employees is released online using JK Pay system software. Financial assistance is also paid to the students online using direct Bank transfer. Moreover, Public Finance Management System (PFMS) is used for transactions with government and other organizations.
Student Admission and Support	Complete admission process in the college is online. Admission brochure is uploaded on college website, registration form is submitted online on university website and admission fee is also deposited into the bank account. All the information regarding admission process including college/ university fee for different subject combinations, last date for admission process and various subject combination available are uploaded on website. High speed internet, browsing Centre, edusat room, reprography, ICT tools and E-resources are available for the students.
Examination	Examination forms for all semesters are submitted online on Kashmir University website. Teachers also submitted marks of the students online after evaluation of the answer sheets and conduct of internal assessments. The results are also displayed online on university website. Moreover, re-evaluation forms also need to be submitted online. Students are also encouraged to submit the assignments online.

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof Nisar	Refresher	University of Jammu	3000
2019	Prof Ali Mohd	Short Term course	NIT Srinagar	3000
2019	Ms Nseeba Jan	Orientation	University of Kashmir	3000
2019	Prof Umar habib	Workshop	NIELIT srinagar	2200
2019	Ms Nusrat Jabeen	Workshop	University of Kashmir	6800
2019	Prof Shabnam	Nill	Nill	3000
2019	Prof S.A. Monga	Nill	Nill	3050
2019	Prof Showkat	Nill	Nill	5400
2019	Prof Arshad Nabi	Nill	Nill	600
2020	Prof Irfan	Nill	Nill	2800

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nill	Basic of computing (local fund non teaching)	22/04/2019	27/04/2019	Nill	42
2019	Basic concepts in Library	Nill	31/07/2019	Nill	73	Nill
2020	ICT (one day national Seminar) BCA by Psychology Department s	Nill	18/03/2020	Nill	74	34
2019	Nill	Three			Nill	54

		day workshop by Carrier counselling cell on Soft skills	11/11/2019	13/11/2019		
2020	Nil	Learning outcome based curriculum framework	17/03/2020	Nil	74	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	29/01/2020	12/02/2020	15
Short Term Course	1	08/07/2019	12/07/2019	5
Refresher Course	1	30/01/2020	21/02/2020	21
Refresher Course	1	19/02/2020	03/03/2020	15
Refresher Course	1	16/12/2019	30/12/2019	15
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	52	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical reimbursement, Medical Allowance, E-pension	Medical reimbursement, Medical Allowance, E-pension	Financial Assistance, Scholarships, Fee concession (orphans),

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal audit on timely basis. The internal audit is conducted by college internal Audit Committee. The committee conducts internal audit of all the college accounts and forwards detailed report to the college Principal. So far, the external financial audit is concerned it is conducted by the Accounts General/Dept. of Higher Education, JK. All the college accounts, purchase bills, income tax payment, infrastructure maintenance are audited by the Audit team. In 2019, both internal and external audits were conducted.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

5600

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	College Internal Audit Committee and IQAC
Administrative	Yes	Department of Finance, Govt. of JK	Yes	College Internal Audit Committee and IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-teacher association is very useful for students as well as for development of the college. 1. Parents- Teacher association is very useful for collection of feedback regarding introduction of new courses in the college. 2. Parents- Teacher association is useful to obtain feedback about applications of the curriculum taught in the college. 3. Academic performance of the students is discussed with the parents during parent-teacher association which has led to improvement in behaviour, attendance and academic performance of the students. 4. Parents discuss the problems of college with civil bodies and Govt. Department of Higher Education to immediate redressal.

6.5.3 – Development programmes for support staff (at least three)

1. One week computer literacy program was organized for supporting staff by the department of Computer Applications to promote their skills. 2. Three-day workshop on soft skill development was organized by carrier counselling cell in collaboration with Department of Psychology for supportive staff to improve their communication skills. 3. Medical reimbursement is provided to the supportive staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction work on new Science Block is started by R B department to increase laboratory facilities for the students. 2. The college IQAC has become more vibrant to incite department to organize various certificate courses, Field projects, Seminars and workshops. 3. Drinking water facility in the campus is increased.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil

c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	IQAC in collaboration with Department of Psychology organised National workshop on "Learning Outcome Based Curriculum Framework (LOCF)".	17/03/2020	Nil	Nil	200
2020	IQAC in collaboration with Department of Psychology and BCA organised National Seminar on "Information Technology (ICT)".	18/03/2020	Nil	Nil	220
2019	IQAC interacted with Coordinators/ Heads of the departments to organize skill-based certificate courses and field projects.	01/04/2019	Nil	Nil	74
2019	IQAC sought regular feedback from all stakeholders including students, external experts and	Nil	02/12/2019	30/12/2019	1200

	alumni about the improvements required in teaching-learning process.				
2019	IQAC of the college held meetings with the Department Heads/ Coordinators for making proper use of information technology (ICT) for effective curricular transaction.	Nil	01/04/2019	30/04/2019	74

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Emotional Management	09/12/2019	09/12/2019	278	0
Yoga training for women	08/05/2019	21/05/2019	164	0
Training on lavender cultivation for isolation of essential oils	06/05/2019	30/07/2019	135	0
Sports events for women	01/05/2019	11/05/2019	480	0
women security and practical measures	29/10/2019	05/11/2019	289	0
Women Empowerment	05/04/2019	11/04/2019	1200	0
seminar on Gender	15/05/2019	21/05/2019	790	0

Sensitization				
One day seminar on "Concept of Feminism in Post Independent English Literature"	12/07/2019	12/07/2019	167	0
Certificate course in Food Preservation and Food Preservation	11/04/2019	10/07/2019	22	0
Certificate course in English speaking	01/04/2019	30/04/2019	150	0
Seminar on "Hereditary Rights of Women"	19/12/2019	19/12/2019	410	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has submitting a proposal to department of Higher Education for installation of solar panels on roof tops of the Administrative, Rumi, Library and Science Block.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	2
Physical facilities	Yes	5
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	15/05/2	90	Certifi	Promote	185

			019		cate course in Namdah Making	skill dev elopment to overcome unemploy ment problem	
2019	1	Nill	01/04/2 019	90	Certifi cate course in Crewl Work	Promote skill dev elopment to overcome unemploy ment problem	79
2019	1	Nill	06/05/2 019	90	Field project in Extrac tion of essential oils for perfumery	Increase entrepren eurship qualities	139
2019	1	1	01/04/2 019	90	Cutting and tailoring	Promote skill dev elopment to overcome unemploy ment problem	145
2019	Nill	4	27/07/2 019	7	Drug-de addiction program	Prevent ing acces sibility of youth to drugs	303
2019	1	Nill	01/11/2 019	30	Certifi cate course in Basic office and Data managemen t	Promote skill dev elopment to overcome unemploy ment problem	285
2019	1	Nill	01/05/2 019	30	Certifi cate course in Power point MS office and Excel	Promote skill dev elopment to overcome unemploy ment problem	520
2019	1	Nill	01/04/2 019	30	Spoken English C ertificat e course	to overcome language barrier	300

					for students because most of the students belong to rural background		
2019	1	Nill	11/04/2019	30	Certificate course in preservation and processing of foods	Increase life span of food items	24
2019	1	Nill	01/04/2019	365	Diploma course in Carpet making	Promote skill development to overcome unemployment problem	21

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HANDBOOK ON HUMAN VALUES AND PROFESSIONAL ETHICS	04/02/2019	<p>The college publishes a hand book every year in the month of April to aware and inform all the new entrants about various guidelines to be followed and ethical behaviors to be observed in the institution. These institutional guidelines are not only for the students but also for the teaching and non-teaching staff. In addition to this booklet of institutional guidelines, periodic meetings are being held by the head of the institution with the staff members for observance of ethical and value-based behavior of students and staff.</p> <p>Moreover, certain programs and seminars are being held in the college to inculcate value based and ethical behavior</p>

among the students and various other stake holders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Gandhi Jayanti	02/10/2019	02/10/2019	430
Seminar on Teachings of Guru Gobind Ji	09/04/2019	Nil	393
Seerat Conference	22/11/2019	Nil	760
Yoga Day celebration	21/06/2019	Nil	195
International Women's Day Celebration	21/10/2019	Nil	480
Celebration of Environmental week	05/06/2019	11/06/2019	876
Akhand Paath	10/06/2019	12/06/2019	150
Tree Plantation drive	22/04/2019	Nil	345
Voter's day	25/01/2020	Nil	298
Punctuality Week	01/04/2019	08/04/2019	865
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The institution observed Environment week in the month of June 2019 under the banner of which various activities were conducted to sensitize the masses, spatially the students about the importance of environmental protection. 2. The college has constitutes eco-task force to keep the campus eco-friendly throughout the year. Polythene and plastic is banned in the college and eco-task force is committed to it. 3. Plantation drive was carried out in the month of April 2019 for upgradation of the ecofriendly environment in the college campus. 4. Students of botany department, Environment science, NSS volunteers and gardeners keep the botanical garden and other areas in the campus neat and clean. 5. Awareness drives and programs are conducted to stress on importance of eco-friendly campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. **TITLE OF THE PRACTICE:** Establishment of Design and Innovation Centre **GOAL:** Imparting training to students for economic empowerment and skill development. **CONTEXT:** The majority of students in the institution come from economically deprived families and socially backward areas. A good number of students are unable to meet their regular educational expenses and therefore results in wastage. Moreover, the existing curriculum owing to its bookish nature fails to meet the job aspirations of students after graduation. The centre would make trainees economically self-sufficient, besides developing skill and entrepreneurship qualities among them. **THE PRACTICE:** A Design and innovation centre was established in the college where scores of students from the college and outside are provided necessary training in carpet weaving, Namdah making

and Crewl work. The centre equipped with required machines operated by trained and experienced trainers impart necessary skills to scores of students of the college and selected candidates from weaker sections of the locality. The centre has successfully made the trainees economically self-sufficient, besides developing entrepreneurship qualities among them. Moreover, the students of the college get their clothes, especially uniforms, stitched at economical rates in the centre. The burden of educational expenses upon the parents has been greatly reduced by enabling the trainee-students earn their educational expenses themselves. Therefore, the risk of early drop-out due to poverty has been considerably reduced. EVIDENCES OF SUCCESS: The centre has successfully trained 300 students who could not only earn their livelihood but also serve as beacon of light for others to follow. In their backward communities these students work as ambassadors of self-help, hope and empowerment. In addition, it has elevated the social status of these trainee students and enhanced their chances of social mobility. 2. TITLE OF THE PRACTICE: Parents-Students-Administration Triangular Meet GOAL: The goal of the practice was to increase the rapport between parents and the institutional administration. That would enable parents, students and the college administration to strive for the accomplishment of institutional objectives in unison. CONTEXT: Since students come from various socio-economic and educational backgrounds harbouring different aspirations it was necessary to bring together two important stakeholders for getting socialized with the institutional goals and work for achievement thereof. THE PRACTICE: The practice was primarily an inter-personal meet with parents of the enrolled students. It was intended to understand the diverse social, economic and educational backgrounds of the students and to acquaint them with the institutional vision, mission and the college milieu. It was intended to buttress an emotional bond between the college and parents. The institution was enabled to a good extent in ascertaining the expectations of the parents from the institution and the students' aspirations. The college administration consequently incorporated certain changes in its rules and regulations. It was besides helpful in boosting the infrastructural facilities and widening student support services. The college administration also took the opportunity to ascertain the main reasons that promote the number of drop out case in the college and sought suggestions from the parents to bring down these incidences. After listening to the pleas of many destitute parents, the college administration promised of all possible financial assistance to the students from very poor backgrounds. EVIDENCE OF SUCCESS: The parents are in regular touch with the administration vis a vis the concerns of their wards. The student behaviour has been streamlined. They have also been acquainted with code of conduct of the institution. The instances of deviant behaviour have been significantly reduced.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdcwbla.edu.in/IQACFiles/7bdd3410-0308-435b-8a5e-479dcdd10c7d.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In view of the vision of the institution to transform the less privileged rural women into a potential human resource compatible to changing global socio-economic milieu through effective learning, teaching extension the college has established Boutique Technology Centre as an initiative of skill course for self-employment. GOAL: Imparting training to the students for economic empowerment and skill development. CONTEXT: Most of the students in the institution come from economically deprived families and socially backward areas. A good number of students are unable to meet their regular educational

expenses and therefore results in wastage and nonfulfillment of students dreams to complete college level qualifications. Moreover, the existing curriculum owing to its bookish nature fails to meet the job aspirations of students after graduation. The centre would make trainees economically self-sufficient, besides developing skill and entrepreneurship qualities among them. THE PRACTICE: Boutique Technology centre was established in the college were scores of students from the college and outside college are provided necessary training in cutting- tailoring, knitting, embroidery and fashion designing. The centre is equipped with semi-automatic sewing machines and designer machines operated by trained and experienced trainers impart necessary skills to scores of students of the college and selected candidates from weaker sections of the society. In addition, the selected students from Govt. Girls Higher Secondary Baramulla and College School (Adopted school) and Bunglowbagh also undergo training in the centre. The centre has successfully made the trainees economically self-sufficient, besides developing entrepreneurship qualities among them. Moreover, the students of the college get their clothes, especially uniforms, stitched at economical rates in the centre. The burden of educational expenses upon the parents has been greatly reduced by enabling the trainee-students earn their educational expenses themselves. Therefore, the risk of early drop-out due to poverty has been considerably reduced. EVIDENCES OF SUCCESS: The centre has successfully trained more than 600 students who could not only earn their livelihood but also serve as beacon of light for others to follow. In their backward communities these students work as ambassadors of self-hep, hope and empowerment. In addition, it has elevated the social status of these trainee students and enhanced their chances of social mobility.

Provide the weblink of the institution

<http://www.gdcwbla.edu.in/IOACFiles/f7281740-f803-4087-a22a-6bb6e0caff4a.pdf>

8.Future Plans of Actions for Next Academic Year

- To construct a state of art Science Block in the college campus so that spacious laboratories can be made available for the students of science stream.
- Upgradation of the Boutique technology centre with latest designer machines.
- Up-gradation of the browsing centre so that computers can be made available to large number of students.
- Up gradation of computer labs with latest models of computer systems for the facilitation of computer literacy mission of the college.
- Up-gradation of classrooms with modern ICT facilities for effective teaching learning process.
- Upgradation of physical facilities (proper heating apparatus, proper furniture, laptops for faculty members for effective teaching learning and self development, Internet facilities in the departments etc.) in the college.
- Installation of sanitary napkin vending machines in the college premises.
- To conduct various seminars, workshops, different competitions, cultural programs, celebration of important days and dates of national and international importance.
- To engage faculty members in different research projects and participate in different kinds of faculty development programs.
- Introduction of the more courses in college as demanded by the parents and civil bodies.
- Introduction of more skill courses in college.